

RESERVATION FORM
womENCourage 2018 – “Creating the Future Together”
03 - 05.10.2018.

Hotel Slavija Garni *** is looking forward to welcoming you during **ACM Celebration of Women in Computing** organized by **womENCourage 2018**, which be held in Belgrade, **October 03 – 05, 2018**

Please use this form to make booking in our hotel for period **between 03th and 05th October 2018**. Should you require a room outside the conference dates, booking will be accepted subject to availability at the best available rate for the required dates.

The cut-off date is September 20, 2018. All reservations received after mentioned date will be accepted according to availability at the best available rate at that time.

Please return completed form to our reservation department on e-mail office@slavijahotel.com
 Number of rooms is limited! Note that booking is valid only after written confirmation by the hotel.

RESERVATION DATA

Guest Name: _____
 Telephone: _____
 E-mail: _____
 Arrival date: _____ *Check-in time from 2:00 p.m.*
 Departure date: _____ *Check-out time until 12:00 noon*

ROOMS OVERVIEW



TWIN ROOM

All rooms provide: 2 single beds (100x200 cm), Wi-Fi, LCD TV with 60+ cable channels, central Air condition, telephone, mini-bar, bathroom with bathtub, hairdryer and toiletries
Average room’s size: 24m2



DOUBLE ROOM

All rooms provide: 1 double bed (180x200 cm), LCD TV with 60+ cable channels, central Air condition, telephone, mini-bar, bathroom with bathtub, hairdryer and toiletries
Average room’s size: 24m2

ROOMS TYPE (Please tick)

ROOM TYPE	PRICE	NO OF ROOMS
<input type="checkbox"/> TWIN ROOM – single use	42 €	_____
<input type="checkbox"/> TWIN ROOM (2 persons)	50 €	_____
<input type="checkbox"/> DOUBLE ROOM – single use	42 €	_____
<input type="checkbox"/> DOUBLE ROOM (2 persons)	50 €	_____

**SLAVIJA HOTELI D.O.O. BEOGRAD**

Svetog Save 1-9, 11000 Beograd, Srbija
Dinarski račun: 160-202449-46 Banca Intesa
Devizni IBAN RS35160005010008953750
PIB: 103857354; Matični Broj: 20039329
Tel:+381 11 308 4800 Fax: +381 11 344 2931
office@slavijahotel.com
www.slavijahotelbeograd.com

Rates are per room, per night and include: Accommodation, VAT, use of Wi-Fi in all rooms and public areas, Business Centre, safe at the Reception and use of sauna in wellness centre.

Not included: Tourist tax and insurance (152 RSD/ cca 1,25€) per person per day. Tourist tax is subject to change.

SMOKING or NO SMOKING room _____

SPECIAL REQUESTS: _____

Note that special requests will be confirmed based on availability at the time of booking.

SUPPLEMENTS:

- | | |
|---|-------------|
| <input type="checkbox"/> Breakfast / per person per day | 3 € |
| <input type="checkbox"/> Early Check-in (from 7 a.m.) per room | 10 € |
| <input type="checkbox"/> Late Check-out (until 6 p.m.) per room | 10 € |

ADDITIONAL SERVICES

- Underground Garage with 24/7 surveillance
- Transfers Airport – Hotel - Airport
- Wellness Center Otium (sauna, manual and hydro massage, solarium, hair and beauty salon)
- Room service from 07 a.m. to 10 p.m.
- Laundry, ironing and dry cleaning services
- Piano Bar
- Exchange office
- Rent-a-Car
- Conference Halls

Tick if you need Airport Transfer service or parking place in our Garage:

- | | |
|--|-------------|
| <input type="checkbox"/> Garage per vehicle / per day | 10 € |
| <input type="checkbox"/> Airport Transfer one way /per car | 25 € |

Arrival Details:

Flight No _____

Arrival Date _____

Landing Time _____ No of cars _____

Departure Details:

Flight No _____

Departure Date _____

Departure Time _____ No of cars _____

PAYMENT AND CANCELATION CONDITIONS

- The reservation is valid only if it is guaranteed with the 100% advance payment.
- Payment can be by credit card or via bank transfer.
- Charges for credit card payment to be effected in Dinars, according to the official middle exchange rate of National Bank of Serbia on the calculation day.
- The hotel accepts these cards: VISA, MASTERCARD, AMERICAN EXPRESS



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- Please send us information about booking cancellation in written form at least 2 days prior arrival to avoid NO SHOW fees. Late cancellation or no shows will be charged 100% for the first night of reservation.

PAYMENT METHODS

1. CREDIT CARD AUTORIZATION

Please fill in the below data for cash or credit card payment:

Credit card type: _____

Cardholder name: _____

Expiration date: _____

Credit card number: _____

Cardholder Signature _____

With my signature I hereby authorize Slavija Hoteli d.o.o. Belgrade to charge my credit card with the total amount for the above requested services and any subsequent changes (cancellation and no-show charges).

2. PAYMENT VIA BANK TRANSFER

Please fill in the below data for the Pro-Invoice.

Company/Organization _____

Billing Address _____ Country _____

City and Postal code _____ E-mail _____

Telephone _____

For all additional information please send e-mail to: office@slavijahotel.com

Our official website: www.slavijahotelbelgrade.com